

Peterston-super-Ely Community Council ***Cyngor Cymuned a Llanbedr-y-Fro***

Minutes of the remote Ordinary Meeting held at 7.30pm on 10th May, 2021 held on Zoom

Present: Councillors: David Moody-Jones, David Field, Kate Hurley, Abigail Phillips, Diana Powell, John Drysdale, Huw Potter & David Jaques

Also Present: C Cllr Michael Morgan & Tor Trundle (Clerk to the Council)

25 Declarations of interest

Cllr Drysdale noted his interest in the request for expenditure in relation to the removal of waste at the allotments.

26 Police Matters

The Clerk reported that no incident reports had been received. C Cllr Morgan noted that a new officer had been assigned to Peterston Super Ely and he would forward the email confirming this to the Clerk. The Clerk would then invite the new representative to future meetings

Action: C Cllr Morgan to forward email with contact details of the new PCSO.

27 County Council Matters

C Cllr Morgan raised the following points:

- **Police** – C Cllr Morgan confirmed that Chief inspector Arabella Rees had attended the Community Liaison meeting on the 27th April, 2021 and Local Policing Inspector Sarah Prickett was named as the contact for future meetings. It was suggested that Sarah Prickett should be sent meeting invites and she would ensure appropriate attendance from the team, subject to the exigencies of duty. C Cllr Morgan was unsure if we were able to share the PCSO's email.

Action: Clerk to determine if allowed to share the contact's email address.

- **Vale of Glamorgan AGM** – This year's AGM had been held earlier that evening and C Cllr Morgan confirmed that there had been no major changes. He would continue to sit on the Environment and Regeneration Scrutiny Committee and attend the Community Liaison Meeting.
- **Personal Initiative** – C Cllr Morgan expressed his personal interest in gauging interest in the village surrounding the starting of a scouting movement. Some interest had been shown from some of the residents.
- **Rural housing** - C Cllr Morgan noted a planning application in relation to The Villa at Trehedyn Lane which proposed the building of a retirement dwelling in the garden and confirmed his support of the application in line with his views on rural housing for the older generation. He also asked whether the meeting with Katherine Partridge at the Vale Council had included retirement housing as well as affordable. Cllr Drysdale confirmed that this had been included in the discussion. Cllr Drysdale then continued to report that a draft set of questions had been received from Katherine Partridge for the Local Needs assessment. Both Cllr Drysdale and Cllr Jaques had felt that the draft questions were too complicated and would require simplifying. Both Cllr Drysdale and Jaques both agreed that the overall

process required a balance between the detail without overcomplicating the process but ensuring there was adequate detail to inform the assessment.

C Cllr Morgan had previously asked if any local residents have any matters to raise, they can contact him by phone on 07771-803639 or email mjmorgan@valeofglamorgan.gov.uk

28 Public Session and Matters arising from Public Session

There were no members of public present.

29 To receive the minutes of the Ordinary Council Meeting held on 12th April, 2021

The minutes of the Ordinary Council meeting had been previously circulated by the Clerk, and were accepted unanimously as a true and accurate record. Proposed by Cllr Hurley and Cllr Powell that the minutes be accepted.

30 To consider matters arising from these minutes.

Cllr Moody-Jones reviewed the minutes and it was noted that most items would be covered in the current agenda. The Clerk had previously circulated a thank you letter that had been received from Iwan Llechid, Location Manager for Casualty in relation to the hiring of the playing fields. The Community Council felt that it would be good to place a copy of the letter in the Parish News and on Social Media. A discussion was held over the 20mph project and Cllr Potter wondered if there was any scope to erect suitable signs around the village. Cllr Field confirmed previous discussions had covered this as a possible solution, but that Highways at the Vale Council had contacted the Community Council to warn that such signage should not be placed on certain areas. Cllr Field confirmed that some residents had already expressed an interest in placing signs in their gardens. It was also discussed that a warning Radar sign may be a useful deterrent and Cllr Field would investigate.

Action: *Clerk to contact Iwan Llechid and ask for authority to publish the thank you letter and ensure that the thanks is passed on to residents through the Parish News and on social media. Cllr Field to co-ordinate plan for the erection of speed signs.*

31 To receive an update from Cllr Phillips & Cllr Drysdale on the MUGA management arrangement.

Cllr Drysdale confirmed that an agreement with TaSC was almost finalised. Email communication had been ongoing between the Community Council members of the Sub-Committee surrounding the implications of VAT and recovery by the Council on MUGA expenditure.

TaSC AGM was scheduled for Wednesday, 12th May, 2021 and Cllr Field confirmed that he would be attending. Cllr Drysdale and the Clerk had provided their apologies. Vanessa Adams has also confirmed that she will be stepping down as a trustee following the AGM.

32 To receive an update from Cllr Moody-Jones on the Bridgend/Cardiff/Vale Area Committee held on 19th April, 2021.

Cllr Moody-Jones had attended the OVW Area Committee and confirmed that the main item on the agenda had been the discussion on place plans but that these would be more suitable for larger Councils and not relevant to a Community Council of our size.

33 To review the budget for 2021/22

The Clerk had previously circulated the budget. It was noted that the carry forward figure was higher than expected due to less expenditure hitting the cashbook before year end.

Authorisation was requested to increase the receipts in relation to the playing fields for the funds received in relation to the filming. A small increase was required for expenditure in relation to the insurance premium to £1162.58, increase of £500 to purchase speed deterrent signs under contribution to speed calming, increase in legal fees of £665 and £300 for costs in relation to waste removal at the allotments.

All requested increases were agreed by the Community Council and the Clerk would amend the budget accordingly.

Action: Clerk to amend the 2021/22 budget with the increases agreed.

34 To receive an update from Cllr Phillips on the Community Liaison Meeting on 27th April, 2021.

Cllr Phillips reported that there were a number of interesting points to report including the willingness of the Section 106 Officer, Charlotte Raine to meet with Community Councils in relation to discussions surrounding the allocation of Section 106 funds. Cllr Phillips agreed that this would be beneficial and the Clerk would arrange a meeting. A discussion had been held over the Vale Council's Project Zero and the consultation https://www.valeofglamorgan.gov.uk/en/our_council/consultation/Project-Zero.aspx, which was running until 12th May, 2021.

Cllr Moody-Jones wondered if there was any scope to run sessions surrounding residents' ability to compost. The Clerk confirmed that the Community Council would need to develop their own Climate Action Plan and that this was on the agenda for the Monitoring Meeting at the Vale Council next week. After this session the Community Council could look at ways of developing their own policy which could include sessions on correct ways to compost.

Action: Clerk to arrange a meeting with Charlotte Raine, Section 106 Officer and Cllr Phillips.

35 To consider the Clerk's report including matters of a financial nature.

The bank balance was £27,882.74 and the cash book balance was £27,795.08 at the end of April 2021. The bank reconciliation has been forwarded to Cllr Field for review and authorisation electronically shortly.

All cheques for the preceding month have been passed to the bank signatories for signing. VAT reclaim is still outstanding and Clerk will chase.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

RECEIPTS

Precept (Vale of Glamorgan Council) £7667.00

Payments and Authority for expenditure needed

The following expenditure needs authorising by the Council: -

Clerk Pay (April 2021)	Cheque 1141	£ 351.32
HMRC – PAYE – April 2021	Cheque 1142	£ 78.60
Davies, Prichard & Weatherill Solicitors – (LEASE)	Cheque 1143	£ 915.00
Society of Local Council Clerks	Cheque 1144	£ 112.00
Carne & Co (insurance)	Cheque 1145	£ 1162.58
Dwr Cymru (MUGA water bill)	Cheque 1146	£ 15.18

Vale of Glamorgan Council -

- Invite to Monitoring Officer meeting with Town and Community Council Clerks – 19.5.21. Requested inclusion of requirements under Carbon free plan.
- Cllr Phillips & Cllr Moody-Jones for the Flood Prevention meeting – still no response from Vale
- War Memorial Grant Scheme application started – awaiting confirmation from Church on repairs required. Cllr Moody Jones requesting information for Clerk to apply
- Email asking for input on the Project Zero Consultation – closing date 12th May 2021
- Cllr Phillips attended Community Liaison Meeting. On main agenda.

MUGA-

- Management Agreement covered under full Council meeting.
- Emails received regarding security breaches at the MUGA. Emails to be sent to perpetrators' parents
- Request for work to be undertaken by TaSC for the improvement of the electrics at the clubhouse and storage. Email forwarded sent by Rebecca Haves.
- VAT discussions within sub-committee regarding requirement for CC to reclaim on TaSC's behalf.

OVW-

- Invitation to Joint One Voice Wales/SLCC Event 13th May 2021
- Cllr Moody-Jones attended Area Committee meeting 19th April 2021
- Copy of presentation on Place Plans forwarded
- Remote training sessions for coming months
- Live webinar – Your Town, your future – 20th May, 2021
- Cabinet request for call out for volunteers
- Confirmation regarding remote meetings and holding of AGM

Filming

- Thank you, letter, received from Casualty – Clerk to draft response
- Fees have not yet been received.

Climate Action Plan

- The requirements for the Community Council to provide a Climate Emergency plan will be discussed at the Monitoring Officer meeting with VOGC.

Churchyard

- Discussions surrounding memorial for Towyn Radcliffe with MS Group

Audit

- Audit engagement letter has been sent to Jo Howell
- Jo Howell has started the Internal Audit and sent over a few questions. It may be prudent to delay going through end of year and Annual Year until we agree on the final figures

HMRC

- Webinar attended and year end submitted and P60's generated for payroll

36 To consider any planning matters

There was one new planning application received:

2021/00316/FUL (HW) - Garden of the The Villa, Trehedyn Lane, Peterston Super Ely - Proposed new retirement dwelling – 9.4.21

And one approval:

2020/01554/FUL (JK) – 22 Main Avenue, Peterston Super Ely – Demolition of existing rear single storey extension and replacement with a two-storey extension. – 5.1.20 – Approved 16th April, 2021

37 To consider any correspondence.

The clerk had previously circulated the list of correspondence over the month. Any emails which had required Community Council attention had been forwarded accordingly.

38 To consider any reports of Councillors

The Clerk confirmed there were no reports of Councillors for this period.

39 To consider any Health & Safety matters, to include playground maintenance/checking & village flooding.

The Clerk confirmed that Jerry Widdas had been contacted to undertake the list of repairs required in the playground. The Vale Council had still not responded to the request for a meeting in respect of flooding at Peterston. The Clerk would send a further email.

A discussion was held surrounding the Community Council's contract and the requirement to review. It was agreed that a Finance Committee would be organized by the Clerk.

shortly Cllr Phillips noted that the Basil Watkins Cup would be returned from Vanessa Adams and the next recipient was nominated. The Community Council felt that the cup should be awarded to Joanne Blake and her team for keeping the Village Store open through the pandemic and for giving valuable service to the community. It was hoped that a formal presentation could be held in due course. A notice would be placed in the Parish News and on social media.

Action: Clerk to schedule Finance Sub-Committee and place notice in the Parish News and on social media in relation to the awarding of the Basil Watkins' cup.

There being no further business the meeting closed at 9:50pm. The next ordinary meeting will be held on Monday, June, 14th, 2021 at 7.30pm. Location to be determined dependent on the ability to hold physical meetings

Chair _____
Date _____